



# HOW TO 5 HOW TO ORGANIZE THE IDEAL TEAM MEETING?

FIERCE TACTICS





# PURPOSE TEAM MEETING



## Connection

Bringing the team together

How are you doing?

Open discussion operations

## Retrospect

What went well?

What didn't go well?

Results

## Looking forward

What are the challenges?

How are we going to guarantee good results?

How are we going to optimize disappointing results?

How do we monitor positivity?



- ♥ Encouraging initiative
- ♥ Manager = servant leader  
provides structure and support
- ♥ Daring to be transparent and vulnerable
- ♥ Daring to name things

## SAFE ENVIRONMENT

- ♥ Making employees responsible for  
presentation of topics, projects and results
- ♥ Increased involvement & autonomy
- ♥ Growth, development and insight are key





# STRUCTUUR

## PROGRESSION

### **ACTION AND DECISION LOG & ROADMAP**

Document project progress + adjust  
Framing within the bigger picture

## CONTENTS

### **PROJECTS & RESULTS**

Employees discuss progress ≠ projects  
Additional projects

## GAUGE

### **MOOD & WORKLOAD**

Moodboard, tour de table

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